2024 SJTU-Melbourne Joint PhD Projects
Form Preview

Part A: Administrative Details

* indicates a required field

Before you begin

Please ensure that you have read and understood the SJTU-Melbourne Joint PhD Projects Funding Guidelines and have read the instructions on the Scheme webpage.

A single, jointly-prepared application in English must be submitted via SmartyGrants.

It is recommended that applications are written in lay terms for reviewers to better understand the project's potential impact and its anticipated outcomes.

Save as you go: manually save your work as you progress through the application.

How to Submit (Instructions for University of Melbourne PIs):

1. Fill in this form in SmartyGrants, with the exception of the submission section
2. Generate a copy of your application and submit to your relevant Head of School/ Department/Associate Dean (Graduate Research) with the relevant approval/declaration form(s) found on the Scheme webpage.*
3. Upload the signed approval/declaration form(s) into this application and submit.

*Please note that ADGR sign-off is not required for MDHS applicants.

*If the application involves a PI from Melbourne's Faculty of Arts, the approval forms must be provided in addition to the supporting statement on how the candidate will meet the Faculty's PhD coursework requirement.

Eligibility Checklist

University of Melbourne Principal Investigator: *

○ I confirm that I am a permanent University of Melbourne academic staff member (minimum Level B) registered to supervise as per the Supervisor Eligibility and Registration Policy; or

○ I confirm that I am an honorary employee whose primary affiliation is with the University of Melbourne, eligible to supervise as per the Supervisor Eligibility and Registration Policy; and whose primary employer has entered into an agreement to fund the Melbourne seed fund component of the Project's collaborative activity; or am participating at my own expense if otherwise unaffiliated.

○ I confirm that I am an honorary employee whose primary affiliation is with the University of Melbourne, eligible to supervise as per the Supervisor Eligibility and Registration Policy; and my primary employer has entered into an agreement to fund the Melbourne lump sum component of the Project's collaborative activity.

Shanghai Jiao Tong University Principal Investigator: *

○ I confirm that I am an academic staff member employed by SJTU, am eligible to supervise PhD candidates, and can adhere to the University and relevant school/college's policies on graduate student recruitment.

A1.i. University of Melbourne Principal Investigator

Applicant *

Title	First Name	Last Name

Applicant Position *

e.g. Lecturer, Biomedical Sciences

Applicant Primary Email *

Must be an email address.

Host Faculty *

Career Stage *

Are you an honorary employee? *

○ Yes   ○ No

Applicant Gender *

☐ Woman ☐ Man ☐ Prefer not to say ☐ Non-binary/gender diverse

Other

If 'other', this is an optional field to add self entered response.

Do you identify as Aboriginal and/or Torres Strait Islander? *

○ Yes   ○ No   ○ Prefer not to say

A1.ii. Shanghai Jiao Tong University Principal Investigator

Collaborator *

Title	First Name	Last Name

Collaborator Position *

e.g. Lecturer, Biomedical Sciences

Collaborator Primary Email *

Must be an email address.

Collaborator Faculty/ Graduate School/ Department *

Collaborator Career Stage *

Collaborator Gender *

○ Woman ○ Man   ○ Prefer not to say   ○ Non-binary/ gender diverse   ○ Other:

If 'other', this is an optional field to add self entered response.

A2. Team Members

Team Member Institution	Team Member Name	Team Member Position/Role	Team Member Faculty/School/ Department	Team Member Email

Part B: Joint PhD Project Proposal

* indicates a required field

B1.i. Project Details

Project Title *

Please confirm if this is a Melbourne or SJTU Home project *

○ Melbourne   ○ SJTU

The Home institution is where the majority of the research will take place.

Short project description/Abstract *

Word count:
Must be no more than 100 words.
This will be used for recruitment if the proposal is successful.

Project Outline (key questions, hypothesis, scope of work to be undertaken) *

Word count:

Must be no more than 1000 words.

Supervision Plan (highlighting why the project requires time to be spent at the partner institution and benefits of doing so) *

Do you have a suitable candidate in mind for the project? *

○ Yes   ○ No

This does not affect the outcome of the application.

If you have a suitable candidate in mind for the project, are they currently completing a Masters or PhD coursework at SJTU? *

○ Yes   ○ No

This does not affect the outcome of the application.

B1.ii. Project Timeline

Please detail an indicative plan for where and when the different parts of the research will take place

GANTT chart showing the division of time to be spent by the candidate at both institutions *

Attach a file:

Part C: Selection Criteria

* indicates a required field

Please address the following selection criteria:

Details of collaborative relationship beyond joint supervision: a description and evidence of past collaborations and outcomes between the PIs and/or research groups (for example: joint publications, joint supervision of PhD candidates, joint teaching, joint patent applications, joint reports to governments, joint funding applications). *

Word count:
Must be no more than 150 words.

Details of how the project combines the mutual areas of interests and strengths of SJTU and the University of Melbourne *

Word count:
Must be no more than 150 words.

Balance of gender and career stages of involved investigators (as Principal or co-supervisors) *

Word count:
Must be no more than 150 words.

Capacity for future collaboration/funding (ie. What is the extent to which future collaborations are possible as a result of the proposed exchange activities? What is the ability of the proposal to leverage future external funding?) *

Word count:
Must be no more than 150 words.

Capability of the projects to seed the development of a larger network of researchers across the universities within this research area *

Word count:
Must be no more than 150 words.

Part D: Project Team

* indicates a required field

Short CV and Selected Publications

A short CV should be provided for the PIs listed in Part A. Please add sections as required per each PI.

Principal Investigator *

Short CV including a link to the PI's website and selected publications *

Principal Investigator *

Short CV including a link to the PI's website and selected publications *

Part E: Submission

* indicates a required field

SJTU Approval

Please upload evidence of approval for the SJTU PI.

SJTU PI Approval *
Attach a file:

Approval from the relevant SJTU Head of School in charge of international affairs.

Melbourne Approval

Please upload evidence of approval for the Melbourne PI.

All Melbourne applicants must attach an endorsement from the respective University of Melbourne Head of School/Department and Associate Dean (Graduate Research)* using the approval forms provided on the Scheme webpage.

*Please note that ADGR sign-off is not required for MDHS applicants.

Melbourne PI Approval *
Attach a file:

Melbourne Approval (Honorary employee)

Please upload evidence of approval for the Honorary Melbourne PI. The Honorary declaration form can be found on the Scheme webpage.

Honorary Declaration Form *
Attach a file:

Melbourne applicants who hold an Honorary position must also complete the Honorary declaration form.

Melbourne Faculty of Arts Statement

Melbourne applicants from the Faculty of Arts must also provide a statement addressing how they will meet the Melbourne Faculty of Arts PhD coursework requirements. Please refer to the Faculty's guidelines for additional information.

Melbourne PI - Arts Faculty Statement *
Attach a file:

Privacy Notice

The information in this form is being collected by Research, Innovation and Commercialisation on behalf of Chancellery (Research), the University of Melbourne. The information you provide is being collected in order to record administrative details of the applicant, and for assessment by selection committees from The University of Melbourne and Shanghai Jiao Tong University. The information will be used by authorised staff for the purpose for which it was collected, and will be protected against unauthorised access and use. The names of successful applicants and a summary of their projects may be published. If you do not provide all of the information requested on this form, your application may be deemed ineligible and removed from consideration by the committees.

Research, Innovation and Commercialisation is collecting the information in this form to record administrative details of the applicant, and for assessment of the grant proposal by the relevant selection committees and personnel involved in the delivery of this funding program.

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