

Research Strategy Grant

Form Preview

Contact Details

* indicates a required field

Contact for Application

Contact Name *

Title

First Name

Last Name

Internal applicants are required to enter the HR system/legal first name and last name (not preferred name).

Department/Division *

Please enter unimelb primary email address. *

You can check your primary email here - <https://sso.unimelb.edu.au/enduser/settings>

Are you Research Active according to the Faculty definition? *

- No
 Yes

<https://staff.unimelb.edu.au/finearts-music/research/research-policies-and-procedures/research-active-definition>

Project Details

* indicates a required field

Project Name *

Sponsor and Scheme name of external funding application: *

Total amount requested from external Sponsor: *

Must be a dollar amount

Total amount requested from Research Strategy Grant: *

Must be a dollar amount up to 30% of the total value of the external funding bid.

Expected outcome date of external funding application (approximate): *

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Project start date: *

Must be a date

Project end date: *

Must be a date

Project Partners and Collaborators, if any:

Please include both external and internal project partners and provide details of their organisation and the country of operation.

Project Description

* indicates a required field

You may complete this section OR upload a copy of the external funding application with your supporting documents. If you upload a copy of the external funding application, this is not counted within the 12-page supporting document limit.

I have uploaded a copy of the external funding application: *

Yes

No

If no, please complete the questions below.

Details of Research Project/Activity *

Word count:

Must be no more than 1000 words.

• Please outline your planned research activity, including:
o Aims and Background
o Methods and study design
o Benefits and significance
o Role of the Chief Investigators in the project
o Projected Outcomes and Outputs
• Include details of the external sponsor to whom you intend to apply, and of any other potential sponsors.
• You may use subheadings

Strategic Alignment *

Word count:

Must be no more than 200 words.

• Identify how this activity is aligned with the School's / Faculty's / University's research priorities.
• Identify how the Faculty or University will be acknowledged in the activity (i.e. as auspice organisation for external funding; acknowledgement in published outputs).

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Return on Investment Statement *

Word count:

Must be no more than 200 words.

Please provide a short statement explaining the anticipated return on investment (ROI) to the Faculty in supporting this project. To calculate ROI, the benefit (or return) of an investment is divided by the cost of the investment. Please note that this section should reflect the detail entered in your project budget, for e.g. We are asking for \$20,000 to support the RA salary for the \$100,000 bid outlined above. If awarded, the ROI for the Faculty will be 500% or 5:1. Note that the Research Strategy Grant funds will be spent in 2019, and the Partner funds will be spent in 2020.

Project Budget

- Use the provided budget template. The template is available from the same section on the Intranet where you accessed this form.
- Please include the following figures:
 1. Total cost of request from external sponsor
 2. Amount of total request from external sponsor which will come to the Faculty of Fine Arts and Music if the project is awarded.
 3. Total cost of request from Research Strategy Scheme
- Provide the anticipated cost of each item and the expected source of funding (Research Strategy Grant, partner contribution, in-kind, externally funded).
- For travel, per diems will not be funded. Total travel transfer requests are capped at \$200. Standard travel insurance is provided by the University and staff should view the [Travel Insurance policy](#) for further detail. Please ensure you follow the [University Travel Procedure](#).

Upload budget template

Attach a file:

Supporting Documentation

Supporting Documentation

- **Evidence of Head of Department endorsement is essential and must be provided as an uploaded letter or email.**
- **Evidence of the acceptance of your paper, or invitation to perform or present, must be provided where possible.**
- A maximum of 12 pages of supporting documentation in total will be accepted. All supporting documentation should be uploaded as a single combined PDF.

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- Your budget may be attached as a separate document to the 12 pages mentioned above.
- Your external funding application, if provided, may be attached as a separate document to the 12 pages mentioned above.
- Each item requested from the Research Strategy Grant (not for the external funding application) needs to be justified and quotes or tax invoices attached as part of the supporting documentation.
- You need to substantiate your research active status by listing the ERA reportable research outputs you have entered in Minerva in the previous calendar year, referenced correctly. If you do not have research outputs entered in Minerva in the previous year, please visit the [Research Outputs intranet page](#) and contact fineartsmusic-research@unimelb.edu.au to arrange for them to be entered.

Attach Files:

Attach a file:

Additional Information

* indicates a required field

Ethics Approval *

- Yes
- No
- Pending

Ethics Approval (continued) *

If 'yes' or 'pending', please provide your ethics ID. If not, please provide an explanation.

Previous Faculty Funding *

Please list any Faculty research funding you have received over the previous 4 years. Please include the amount funded, the funding program, and the year of award.

Field of Research Code *

Please indicate which field of research code/s apply to this project: <https://staff.unimelb.edu.au/research/research-systems/reporting/for> (for example: 190502 Fine Arts (incl. Sculpture and Painting) or 190407 Music Performance).

Authorisation

* indicates a required field

I confirm I have discussed this application with my Head of Department and obtained their approval for this application, especially where there are travel/leave implications. I have provided an Email or PDF Support Letter indicating that my Head of Department is aware

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of and approves of my project and application to this scheme. I certify that the information provided is true and accurate to the best of my knowledge at the time of application.

Authorised Person's Name *

Title

First Name

Last Name

Position held *

Date of declaration *