

# 2026 Research Summit Fund Application Form

## Form Preview

### Administrative Summary

\* indicates a required field

#### Before you begin

Please ensure that you have read and understood the [Faculty Research Summit Fund Guidelines](#).

**Save as you go** Manually save your work as you progress through the application.

**How to Submit** 1. Fill in this form in SmartyGrants, with the exception of the certification section.

2. Generate a copy of your application and submit to your Head of Department with the [certification page](#).

3. Upload the signed certification page into this application and submit.

4. Upon submission you will automatically be sent a copy of the final application. It cannot be changed once it is submitted.

#### Eligibility

**The lead applicant must have Head of Department/Centre/Institute endorsement to apply in the round \***

Yes, the lead applicant has received/will receive endorsement  
HoD Approval is required

**Do any of the applicants currently hold outstanding grant acquittals for any internal research funding. \***

Yes  
 No

All applicants must not at the time of application have outstanding grant acquittals for any internal or external research funding.

You are not eligible to apply for this grant

### Applicant/s Details

\* indicates a required field

#### Lead Applicant Details

**Name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

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Internal applicants are required to enter the HR system/legal first name and last name (not preferred name).

### Primary Email \*

Must be an email address.

Please enter unimelb primary email address. You can check your primary email here - <https://sso.unimelb.edu.au/enduser/settings>

### Department \*

### Role \*

Please select which type of "Investigator" only. (E.g. Lead UoM Chief Investigator, Co-investigator, etc)

### Academic Level \*

- A
- B
- C
- D
- E

### Find an Expert Profile Link \*

Must be at least 48 characters.

Add your Find an Expert URL.

## Institute and Centre

**Please indicate the name of centre or institute (please provide the group name if you are from Melbourne Institute) \***

## Additional applicants

### Are there any other applicants? \*

- Yes
- No

Which of the following best describes the other applicants?

### Which of the following best describes the other applicants?

- Affiliated with the University of Melbourne
- Affiliated with another organisation
- Affiliated with both the University of Melbourne and another organisation

## Internal Research Team

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Please select 'Add More' for multiple additional applicants.

<b>Name *</b>	Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Primary Email \***   
Must be an email address.

**Faculty/Department \***

**Role \***

**Find an Expert Profile Link \***

### External Research Team

Please select 'Add More' for multiple additional applicants.

<b>External Applicant Name *</b>	Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Organisation \***

**Role \***

**Primary Email \***   
Must be an email address.

### Organisation Name

**Organisation Name \***  
Organisation Name

**Address**  
Address

**ABN**

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Summit Event Details

\* indicates a required field

### Summit Title \*

### Funding Start Date \*

Summit event must be held in 2026.

### Funding End Date \*

Summit event must be held in 2026.

### Which month do you plan to host your summit event? \*

### Summit Summary for 2026 Summits \*

Provide a short description (100 words recommended) of your summit - what are you out to do?

### Track record of lead applicant and collaborators in proposed summit \*

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**Word count:**

Must be no more than 400 words.

This section should include evidence of the lead applicant(s) academic standing and the demonstrated track record/profile/breadth of the invited/planned speakers.

**Likelihood for success \***

**Word count:**

Must be no more than 400 words.

Outline the feasibility and value for money of the proposed symposium and the extent to which the symposium subject matter is appropriate and relevant to current academic and/or public debate.

**Benefit to the Faculty and University of Melbourne \***

**Word count:**

Must be no more than 400 words.

Outline the extent to which the planned symposium will enhance the profile of the Department and Faculty in demonstrating thought leadership in an important and relevant research area. Also explain the extent to which the planned symposium will enhance the profile of the University of Melbourne as a place of leading-edge research.

## Supporting Material

**Supporting Material (optional)**

Attach a file:

## Activity Type

Pure basic research is basic research carried out for the advancement of knowledge, without seeking long-term economic or social benefits or making any effort to apply the results to practical problems or to transfer the results to sectors responsible for their application.

Strategic basic research is experimental and theoretical work undertaken to acquire new knowledge directed into specified broad areas in the expectation of practical discoveries. It provides the broad base of knowledge necessary for the solution of recognised practical problems.

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Applied research is original investigation undertaken in order to acquire new knowledge. It is, however, directed primarily towards a specific, practical aim or objective.

Experimental research development is systematic work, drawing on knowledge gained from research and practical experience and producing additional knowledge, which is directed to producing new products or processes or to improving existing products or processes.

[Source](#) - Please refer to Data Download

### Activity Type \*

- Pure Basic Research
- Strategic Basic Research
- Applied Research
- Experimental Research
- Unknown

### This research involves \*

Please select all relevant choices.

### This project involves a clinical trial \*

- Yes
- No

### If approved, do you wish your application to be included in the UoM successful applications library \*

- Yes
- No

Grants application library: [https://staff.unimelb.edu.au/research/grants/successful-applications-library?f.Faculty%7Cfaculty=Business+and+Economics&start\\_rank=1](https://staff.unimelb.edu.au/research/grants/successful-applications-library?f.Faculty%7Cfaculty=Business+and+Economics&start_rank=1)

## Alignment to Ethics, Responsibility and Sustainability Principles

\* indicates a required field

### ERS Principles

#### Which of the following ERS themes apply to the work? Please tick all that apply. \*

- Ethics (e.g. values, trust, virtues, decision making)
- Governance (e.g. corporate governance, institutions, and markets)
- Leadership (e.g. responsible leadership, ethical leadership, stewardship, leadership development)
- Corporate Responsibility (e.g. accountability, CSR, integrity management, supply chain, procurement)
- Diversity and Inclusion (e.g. age, gender, mental health, race/ethnicity, sexuality)
- Indigeneity (e.g. engagement, reconciliation, well-being, leadership in business)
- Environmental Sustainability (e.g. climate change, climate futures, risk, fair trade)

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- Sustainable Innovation and Entrepreneurship (e.g. responsible innovation, social innovation, social entrepreneurship)
- Digital (e.g. digital business ethics, privacy, algorithms, blockchain technology, tokenisation)
- Partnerships and Collaboration (e.g. stakeholder engagement, conflicts, activism, community)
- Ethical Finance and Investing (e.g. impact investment, ERS investment)
- Global responsibility (e.g. ethics of globalisation, development, and multinationals)
- International Principles and systems (e.g. integration of supra-national standards and principles e.g. PRME, SDGs, GRI)

### Please describe the alignment to Ethics, Responsibility and Sustainability principles \*

Word count:

Must be no more than 400 words

## Budget

### Budget

The Faculty Research Summit Fund has clear objectives. It aims to increase the profile of the applicant and their Department and, more broadly, the Faculty, by demonstrating the ability to shape and lead a research dialogue that is of societal relevance.

Please provide a brief project budget. **Refer to Section 5 of the Faculty Research Summit Fund [Guidelines](#) to determine eligible expenditure. Instructions:**

- Please add an additional row for each new budget category.
- List individual budget items for each category in the central column, with their individual costs.
- Enter the overall cost for that category in the third column.
- List items and their relevant details and costs.
- All costs should be listed excluding GST.

**Budget items not supported** Funds will not be provided for the following;

- Funding will not be provided for standard items of office equipment (e.g. computers) or operational costs for any team member or their organisation.
- Support for travel will not be given for attendances at conferences.
- Grants will be awarded for the symposium and not for deficit financing of existing research.

[Research Pricing Guide \(Incl RA Costs\)](#), For more information, please contact [fbe-research@unimelb.edu.au](mailto:fbe-research@unimelb.edu.au)

<b>Budget Category</b>	<b>Items requested (include individual costs)</b>	<b>Justification of the Budget</b>	<b>Amount Requested for Category</b>
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Other:			
		Explain why each item listed is essential for the project; do not simply restate information that is already provided in the budget. Refer to section 5 of the Faculty Research Summit Fund Guidelines.	Must be a dollar amount.

### Budget Totals

#### Total Amount Requested

This number/amount is calculated.  
Multiple budget lines are expected to fully cost each activity type.

### Compliance & Regulatory Approvals

\* indicates a required field

#### Fields of Research Codes (FoR)

You may include up to five FoR codes that best describe your area(s) of research, as relevant to the nominated publication(s). Please include code, description, and percentage (totalling 100% for all codes), e.g.

- 3001 - Agricultural biotechnology - 51%;
- 3002 - Agriculture, land and farm management - 49%

#### [Fields of Research \(FoR\) codes](#)

Select relevant FoR Codes \*

Percentage % \*

Must be a number and between 0 and 100.

#### FoR Codes % Total

#### Total FoR %

This number/amount is calculated.  
Must be exactly 100%

#### Socio-Economic Objective Codes (SEO)

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You may include up to five SEO codes that best describe your area(s) of research, as relevant to the proposed research project. Please include code, description, and percentage (totalling 100% for all codes).

### [Socio-Economic Objectives \(SEO\) codes](#)

Select the relevant Socio-Economic Objective (SEO) Codes \*

Percentage % \*

Must be a number.

SEO Codes % Total

**Total SEO %**

This number/amount is calculated.  
Must be exactly 100%

## Compliance & Regulatory Approvals

**Have you identified any actual, potential, or perceived conflicts of interest in undertaking this project in accordance with Managing Conflicts of Interest Policy (MPF1366)? \***

- Yes, a management plan is in place
- Yes, a management plan is not in place
- No

Respond on behalf of all members of the research team.

**Provide the reference number of the Conflict of interest management plan (if applicable)**

## Declarations and Certification

\* indicates a required field

### Head of Department Certification

Please provide your Head of Department with a PDF copy of your application and request that they authorise it via the following certification page ([available for download here](#))

**Please upload the signed certification page \***

Attach a file:

### Applicant Declaration

**By submitting this application, I declare that the information I have given in this application is correct and true, and I hereby give my consent to the Faculty Research and Industry Committee to administrate and assess my application. \***

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I agree

### Admin Use Only

#### **This section is Admin Use Only**

- Yes  
 No

This question is read only.

### Admin Use Only

#### **Cost Centre**

#### **Award Number**

#### **Project Number**

#### **Attachment uploaded**

- Yes  
 No

#### **Is there any aspect of this project or its associated agreement that is or needs to be treated as confidential?**

- Yes  
 No

#### **If a student is working on the project, will the result of the project form part of their Thesis or Student Project?**

- Yes  
 No

#### **Currency**

#### **Will this project require the procurement of new equipment valued over \$200K AUD?**

- Yes  
 No

As per the Procurement Policy (MPF1087)

#### **Total Project Cost**

This number/amount is calculated.

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What is the total budgeted cost (dollars) of your project?

**Is there any UOM in-kind contribution captured in this award/agreement?**

- Yes
- No