Research Development Grant (RDG)
Form Preview

Please note this application for is for Round 1 2026 applications.

This round is submitted in November to request funds for 2026 activities.

Contact Details

* indicates a required field

Contact for Application

Contact Name *   Title   First Name   Last Name

Home faculty *

Applicant role *

Department and Discipline

Applicant Primary Email *

Please enter your unimelb primary email address. You can check your primary email here - https://sso.unimelb.edu.au/enduser/settings

Are you Research Active according to the Faculty definition? *
○ No
○ Yes
https://staff.unimelb.edu.au/finearts-music/research/research-policies-and-procedures/research-active-definition

Project Details

* indicates a required field

Project Name *

Is there any aspect of this project or its associated agreement that is or needs to be
○ Yes
○ No

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treated as confidential? *

If a student is working on the project, will the result of the project form part of their Thesis or Student Project? *

- ○ Yes
- ○ No
- ○ Not applicable

Activity Type

- ○ Pure Basic Research
- ○ Strategic Basic Research
- ○ Applied Research
- ○ Experimental Research
- ○ Unknown

If you are unsure regarding activity types, please refer to the Australian and New Zealand Standard Research Classification (ANZSRC) definitions data downloads on the Australian Bureau of Statistics website.

Project start date: *

Must be a date

Project end date: *

Must be a date

Amount requested: *

$

Must be a dollar amount in AUD

Total project cost: *

$

Must be a dollar amount in AUD

Brief project description: *

Must be no more than 100 words.

Project Description

* indicates a required field

Details of funding request *

Word count:
Must be no more than 300 words.

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Please outline your planned research activity, considering the objectives listed in the Background section of the Research Development Grants Funding Guidelines; Describe how this funding will help you to realise your program of research and develop your career; Identify how this activity is aligned with the School's / Faculty's / University's research priorities.

Details of expected research outputs *

Word count:
Must be no more than 300 words.
Provide details of the expected research outputs from this activity (i.e. refereed journal article, exhibition etc). You may also include details of future applications for external funding arising from this activity; You must identify how the Faculty or University will be acknowledged in the activity (for example, in conference or exhibition program, in liner notes, as auspice organisation for future funding); Refer to the Publication Guidelines if necessary: https://staff.unimelb.edu.au/finearts-music/research/research-outputs

Project Impact *

Word count:
Must be no more than 300 words.
Please briefly outline the anticipated impact of your proposed research project, and how that impact will be captured, noting the University's definition of research impact as "the effect on, change or benefit to scholarly knowledge and the economy, society, culture, public policy or services, health, the environment or quality of life." To find out more about the University's research impact please see: https://gateway.research.unimelb.edu.au/resources/impact-and-engagement

Project Budget

- Use the provided budget template.
- Provide the anticipated cost of each item and the expected source of funding (Research Development Grant, in-kind, department, self-funded, etc.).
- The total requested must be $5,000 or less.
- Funds may be awarded to the same applicant in no more than two consecutive rounds.
- For travel, per diems will not be funded. Justification for each item must be included and quotes/tax invoices must be supplied. Total travel transfer requests are capped at $200 (and require proof of cost e.g. quote, fare estimate). Standard travel insurance is provided by the University and staff should view the Travel Insurance policy for further detail. Please ensure you follow the University Travel Procedure.

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Upload your budget template

Attach a file:

[   ]

Maximum file size limit: 75 MB

Supporting Documentation

Supporting Documentation

- **Evidence of Head of Discipline (e.g. Dance, Ethnomusicology) endorsement is essential and must be provided as an uploaded letter or email. If you are the Head of Discipline, please seek this endorsement from your Head of Department (e.g. Emma Redding for VCA or Richard Kurth for MCM)**
- **Evidence of the acceptance of your paper, or invitation to perform or present, must be provided where possible.**
- A maximum of 12 pages of supporting documentation in total will be accepted. All supporting documentation should be uploaded as a single combined PDF.
- Your budget may be attached as a separate document to the 12 pages mentioned above.
- Each item needs to be justified and quotes or tax invoices attached as part of the supporting documentation.
- You need to substantiate your research active status by listing the ERA reportable research outputs you have entered in Minerva in the previous calendar year, referenced correctly. If you do not have research outputs entered in Minerva in the previous year, please provide an explanation and advise the anticipated date of entry.

Attach Files:

Attach a file:

[   ]

Please note: If your funding submission is incomplete, that is, if any of the required documents are missing without explanation, your application will be withdrawn from consideration and you will be notified accordingly.

Additional Information

* indicates a required field

Ethics Approval *
○ Yes
○ No
○ Pending

Ethics Appproval (continued) *

[   ]

If 'yes' or 'pending', please provide your ethics ID. If not, please provide an explanation.

Funding from other sources for this project *
○ Yes
○ No
○ Pending

Funding from other sources for this project (continued)

[ ]

If yes, please list the funding sponsor, program and the amount requested.

ORCID *

[ ]

ORCID is an acronym, short for Open Researcher and Contributor ID. On 17th November 2016, the University Executive endorsed a compulsory ORCID for all University of Melbourne academic staff. If you do not have an ORCID you will need to register before you are able to submit your application. To register, please see: https://gateway.research.unimelb.edu.au/resources/profile/orcid

My ORCID is connected to my Elements account *
○ Yes
Your ORCID must be connected to your Elements account. For instructions on how to link your ORCID to your Elements account, please see: https://gateway.research.unimelb.edu.au/resources/profile/orcid#registering

If successful, I agree for this application to be published on the Faculty of Fine Arts and Music Grants Library (optional)
○ Yes
○ No

Authorisation

* indicates a required field

If my proposed activities require any time off, I confirm I have discussed this with my supervisor. *
○ Yes
○ N/A - no time off required

I confirm I have discussed this application with my Head of Discipline (e.g. Dance, Ethnomusicology) and obtained their approval for this application, especially where there are travel/leave implications. If I am the Head of Discipline, I have sought this endorsement from my Head of Department (e.g. Emma Redding for VCA or Richard Kurth for MCM). I have provided an Email or PDF Support Letter indicating that my Head of Discipline is aware of and approves of my project and application to this scheme. I certify that the information provided is true and accurate to the best of my knowledge at the time of application.

Head of Discipline name *

Title	First Name	Last Name
[ ]	[ ]	[ ]

Discipline (e.g. Dance, Ethnomusicology) *

Date of declaration *

Compliance & Regulatory Approvals

* indicates a required field

Conflict of interest

Have you identified any actual, potential, or perceived conflicts of interest in undertaking this project in accordance with Managing Conflicts of Interest Policy (MPF1366)? *

○ Yes, a management plan is in place
○ Yes, a management plan is not in place
○ No

Respond on behalf of all members of the research team.

Provide the reference number of the Conflict of interest management plan (if applicable)

Fields of Research Codes (FoR)

You may include up to five FoR codes that best describe your area(s) of research, as relevant to the nominated publication(s). Please include code, description, and percentage (totalling 100% for all codes), e.g.:

- 123456 - Atlantean Spearfishing (excl. mammals) - 51%;
- 654321 - Atlantean Poetry - 49%

FoR Code
Select FoR Codes *

For Code %
Percentage *

Must be a number and between 1 and 100.

FoR Total Percentage *

This number/amount is calculated.

Socio-Economic Objective Codes (SEO)

You may include up to five SEO codes that best describe your area(s) of research, as relevant to the proposed research project. Please include code, description, and percentage (totalling 100% for all codes).

SEO Code
Select a SEO Code

SEO Code %
Percentage *

Must be a number and between 1 and 100.

Total SEO Percentage

This number/amount is calculated.

Admin Use Only

Admin use only - you do not need to fill in this section. Please move on to the next page.

Cost Centre

This question is read only.

Award Number

This question is read only.

Project Number

This question is read only.

Attachment uploaded
○   Yes
○   No
This question is read only.