

2024 Industry Engagement Seed Fund Application Form 2024 applications

Form Preview

Administrative Summary

* indicates a required field

Before you begin

Please ensure that you have read and understood the [Industry Engagement Seed Fund 2024 Funding Guidelines](#).

Save as you go Manually save your work as you progress through the application.

How to Submit 1. Fill in this form in SmartyGrants, with the exception of the certification section.

2. Generate a copy of your application and submit to your Head of School/Department with the [certification page](#).

3. Upload the signed certification page into this application and submit.

4. Upon submission you will automatically be sent a copy of the final application. It cannot be changed once it is submitted.

Eligibility

The lead applicant must have Head of Department/Centre/Institute endorsement to apply in the round *

☐ Yes, the lead applicant has received/will receive endorsement

Have you discussed your application/partnership(s) with RIC Business Development Manager/teams? *

☐ Yes

☐ No

Evidence of matched cash funds from an industry partner is required for funding to be awarded and released *

☐ Yes, the applicant understands that evidence of matched cash funds from an industry partner is required for funding to be awarded and released.

Do any of the applicants currently hold outstanding grant acquittals for any internal or external research funding? *

☐ Yes

☐ No

All applicants must not at the time of application have outstanding grant acquittals for any internal or external research funding.

You are not eligible to apply for this grant

You are not eligible to apply for this grant

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Applicant Details

* indicates a required field

Applicant Details

Name (Includes Title, First Name & Last Name)

Name *

TitleFirst NameLast Name

Primary Email *

Must be an email address.

Internal Association *

Role

- ☐ Principal Investigator
- ☐ Investigator
- ☐ Co-Investigator
- ☐ Fellow
- ☐ Post-Doctoral Research Assistant
- ☐ Graduate Research Assistant
- ☐ Undergraduate Research Assistant
- ☐ Coordinator
- ☐ Mentor
- ☐ Other Participant

Additional applicants

Are there any other applicants? *

- ☐ Yes
- ☐ No

Other applicant details.

Please select 'add more' for multiple additional applicants.

Title	Name	Name of Applicant's Department Organisation	
		Please specify, either The University of Melbourne or the name of the external organisation	Only relevant for applicants from The University of Melbourne. If applicant is from an external organisation,

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			please select 'External Applicant'.
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Project Details

* indicates a required field

Project Title *

Must be no more than 10 words.

Start Date

Must be a date.

End Date

Must be a date.

Project Summary *

Word count:

Must be no more than 100 words.

It is important that the 100-word summary be written for an intelligent lay reader, as this is one of the first pieces of information used by committees to gauge the overall significance of the research project.

Research Quality *

Word count:

Must be no more than 400 words.

This might include but is not restricted to: significance of the project, including consideration of the alignment with University and Faculty strategies, and the extent to which the project is soundly conceived and planned.

• Please provide a description of how your project-related Industry Engagement Activities have progressed following discussions with the RIC Business Development Manager/teams. *

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Word count:

Must be no more than 400 words.

Include specific Evidence of Research Engagement as defined in the Industry Engagement Seed Fund 2024 Funding Guidelines, which relates to: improvement in the quality of opportunity discovery with potential industry partners; increased ability to discover relevant solutions to serve identified opportunities, and identification of ways to develop and deepen the relationship beyond the initial engagement.

Please provide a description of how these Industry Engagement Activities will result in industry or external funding opportunities. *

Word count:

Must be no more than 400 words.

This section should include the name of the industry partner and the amount the industry partner is willing to contribute. It should also contain a description of the nature of the relationship between the researcher(s) and the industry partner and how it has developed over time. Please refer to the Funding Rules.

Please provide details on the support and mentoring available to the researcher from Department and Faculty staff and how this will support the proposed research goals and outcomes *

Word count:

Must be no more than 400 words.

This section should provide examples of how members of the Department/Faculty will provide support/mentoring that will help facilitate the research goals/outcomes. It should also explain how this support is appropriate given the researcher's existing level of experience of interacting with industry partners and their current career stage.

Ethics Responsibility and Sustainability

* indicates a required field

Which of the following ERS themes apply to the work? Please tick all that apply. *

- ☐ Ethics (e.g. values, trust, virtues, decision making)
- ☐ Governance (e.g. corporate governance, institutions, and markets)
- ☐ Leadership (e.g. responsible leadership, ethical leadership, stewardship, leadership development)
- ☐ Corporate Responsibility (e.g. accountability, CSR, integrity management, supply chain, procurement)
- ☐ Diversity and Inclusion (e.g. age, gender, mental health, race/ethnicity, sexuality)
- ☐ Indigeneity (e.g. engagement, reconciliation, well-being, leadership in business)
- ☐ Environmental Sustainability (e.g. climate change, climate futures, risk, fair trade)
- ☐ Sustainable Innovation and Entrepreneurship (e.g. responsible innovation, social innovation, social entrepreneurship)

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- ☐ Digital (e.g. digital business ethics, privacy, algorithms, blockchain technology, tokenisation)
- ☐ Partnerships and Collaboration (e.g. stakeholder engagement, conflicts, activism, community)
- ☐ Ethical Finance and Investing (e.g. impact investment, ERS investment)
- ☐ Global responsibility (e.g. ethics of globalisation, development, and multinationals)
- ☐ International Principles and systems (e.g. integration of supra-national standards and principles e.g. PRME, SDGs, GRI)

At least 1 choice must be selected.

Please describe the alignment to Ethics, Responsibility and Sustainability principles

Word count:

Must be no more than 400 words.

Budget

* indicates a required field

Budget

The Industry Engagement Seed Fund Program will provide up to \$15,000 towards research costs on a research project or program of no more than 12 months duration carried out in collaboration with an identified Industry partner.

Please provide a brief project budget. **Refer to Section 5 of the [Industry Engagement Seed Fund 2024 Funding Guidelines](#) to determine eligible expenditure.**

Instructions:

- Please add an additional row for each new budget category.
- List individual budget items for each category in the central column, with their individual costs.
- Enter the overall cost for that category in the third column.
- List items and their relevant details and costs.
- All costs should be listed excluding GST.

Budget items not supported: Funds will not be provided for the following;

- Funding will not be provided for standard items of office equipment (e.g. computers), editing or proof-reading costs, or operational costs for any team member or their organisation.
- Support for travel will not be given for attendances at conferences.
- Grants will be awarded for new research only and not for deficit financing of existing research.

When using the budget calculator to determine the cost of hiring RAs, **please note:** RA Grades 1.1, 1.2 and 1.3 have a Bachelor degree entry point. Research Assistants can also be employed at Academic Levels A1-A8. RAs with a PhD enter at A6.

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Budget Category	Items requested (include individual costs)	Justification of the Budget	Amount Requested for Category
		Explain why each item listed is essential for the project; do not simply restate information that is already provided in the budget. For example, it is not enough to say in the justification that a senior research assistant costs \$X per annum, as this should already be shown in the budget. Justification of the claim should state why an item is required. The same level of explanation is required for all items. For example, if a full-time senior research assistant is requested: • Why can't this work be done without a research assistant? • Why are they needed full-time as opposed to part-time or casual appointments? • Why is the experience of a senior research assistant, rather than a more junior assistant required?	Must be a dollar amount.

Budget Totals

Total Amount Requested *

\$

This number/amount is calculated.

Compliance and Regulatory Approvals

* indicates a required field

New Section

Have you identified any actual, potential, or perceived conflicts of interest in undertaking this project in accordance with Managing Conflicts of Interest Policy (MPF1366)?

- ☐ Yes, a management plan is in place
- ☐ Yes, a management plan is not in place
- ☐ No

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Respond on behalf of all members of the research team.

Provide the reference number of the Conflict of interest management plan (if applicable)

Fields of Research Codes (FoR)

You may include up to five FoR codes that best describe your area(s) of research, as relevant to the nominated publication(s). Please include code, description, and percentage (totalling 100% for all codes), e.g.:

- 123456 - Atlantean Spearfishing (excl. mammals) - 51%;
- 654321 - Atlantean Poetry - 49%

FoR Code

Code *

FoR Code %

Percentage *

Must be a number and between 1 and 100.

Total FoR Percentage

This number/amount is calculated.

Socio-Economic Objective Codes (SEO)

You may include up to five SEO codes that best describe your area(s) of research, as relevant to the proposed research project. Please include code, description, and percentage (totalling 100% for all codes).

SEO Code

Select a Code *

SEO Code %

Percentage *

Must be a number and between 1 and 100.

Total SEO Percentage

This number/amount is calculated.

Declarations and Certification

* indicates a required field

Head of School/Department Certification

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Please provide your Head of School/Department with a PDF copy of your application and request that they authorise it via the following certification page ([available for download here](#))

Please upload the signed certification page *

Attach a file:

Head of School/Department Approved Budget

Each application must be submitted with an approved and signed research Budget Form. Please provide your Head of School/Department with a copy of your budget and request that they sign it ([available for download here](#)).

Please upload the signed budget *

Attach a file:

Applicant Declaration

By submitting this application, I declare that the information I have given in this application is correct and true, and I hereby give my consent to the Faculty Research Committee to administrate and assess my application. *

☐ I agree