

2026/27 Bonn—Melbourne Research Excellence Fund - Application Form

Form Preview

Part A: Administrative Details

* indicates a required field

Information before completing the application

The Bonn-Melbourne Research Excellence Fund fosters the development of high-quality research activities that include Early Career Researchers (ECRs) in a significant role.

Applications from all schools and disciplines are encouraged. These should propose innovative and sustainable activities, built around collaborative research, linking researchers from the University of Bonn (Bonn) and the University of Melbourne (Melbourne).

The research projects may take place in any country as long as they are undertaken collaboratively. The expectation is that these initial activities will lead to long-term collaborations, institutional and research relations, and, where applicable, generate publications, exhibitions, and/or external funding for ongoing collaboration.

BEFORE YOU BEGIN

- Please ensure you have read and understood the [Bonn-Melbourne Research Excellence Fund Guidelines](#) and instructions to applicants.
- All applications must be endorsed by the PI's Head of Department/School by completing and signing the relevant section of the Authority to Submit form (formerly Faculty Certification Form).
- University of Melbourne PIs must attach the PDF of the Authority to Submit form to this application.
- To meet the objectives of the project, funding received through the scheme may be used to support mobility costs for collaborating academic staff and graduate researchers enrolled at Melbourne. Academic staff must meet the same eligibility requirements as the PIs.
- Proposals should be for new or emerging research collaborations that have not yet received third party funding.
- Incomplete applications or declined eligibility exemptions will not be progressed for further assessment.

Save as you go: Manually save your work as you progress through the application.

***Fields with an asterisk are mandatory.**

A1. Eligibility Checklist

University of Melbourne Principal Investigator: *

- ☐ I confirm that I am a University of Melbourne academic staff member (Level A6 or higher and 0.5 FTE or higher) at the time of the application and for the duration of the award.
- ☐ I am an honorary employee whose primary academic affiliation is the University of Melbourne and my primary employer has entered into an agreement with the University for the support of the Australian component of the collaborative activity.
- ☐ I am an honorary employee who is otherwise unaffiliated (e.g. an emeritus professor) and am participating at my own expense.

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**Bonn University
Principal Investigator: ***

☐ I confirm that I am a University of Bonn academic staff member at the time of application and for the duration of the award.

☐ I am a previous recipient of Bonn-Melbourne Research Excellence Funding but my funding ended 2 years ago.

☐ I confirm that I do not have outstanding Progress or Final Reports from any other International Office excellence funding schemes.

A2. Principal Investigator – University of Melbourne

UoM Applicant *

Title First Name Last Name

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Internal applicants are required to enter the HR system/legal first name and last name (not preferred name).

Applicant Primary Email *

--

Must be an email address.

Must be an UoM email address

Applicant Position *

--

e.g. Lecturer, Biomedical Sciences

Applicant Role *

--

**Faculty/Department/
School ***

--

**Does this application
include UoM researchers
from more than one
faculty? ***

☐ Yes

☐ No

Career stage *

--

Gender identification *

--

Other:

--

If 'other' this is an optional field to add self entered response.

**I confirm that I do
not have outstanding
Progress or Final
Reports for any other
scheme administered
by UoM Researcher
Development Schemes. ***

☐ Yes

☐ No

Equity, Diversity, and Inclusion

The University of Melbourne is interested in supporting research and researchers equitably and inclusively. The following questions will assist the various Early Career Research Fellowship selection committees understand how well your proposal aligns with institutional strategic aims to support equity, diversity, and inclusion.

The Early Career Research Fellowships aim to foster an inclusive and equitable research community at the University of Melbourne. To this end, we invite applicants to identify relevant aspects of their project and self-identity. Faculty representatives will verify these during shortlisting.

Please select any/all of the below researcher background options that you personally identify as:

Please select the strategic considerations as appropriate for your research

Please outline the Indigenous Context of your research

You may select more than one	You may select more than one.	
☐ Indigenous researcher (Aboriginal or Torres Strait Islander) ☐ Indigenous researcher (International) ☐ Researcher with a disability ☐ Minority researcher in your discipline (e.g. woman in STEM) ☐ A researcher who has experienced career disruptions in the last five years ☐ A person who identifies as LGBTIQ+ ☐ None of the above ☐ Prefer not to say ☐ Other:	☐ My project is interdisciplinary ☐ My project involves cross-faculty collaboration within the university ☐ My project involves Indigenous knowledge or research that has significance or relevance to Aboriginal and Torres Strait Islander people and communities ☐ My project will have a direct impact on cultural diversity, inclusion and/or equity. ☐ None of the above ☐ Other:	☐ Indigenous researcher (self-identification) ☐ Direct engagement with Indigenous Knowledge ☐ Direct engagement with Indigenous Academics, Organisations or Communities ☐ Other:

A3. Principal Investigator – University of Bonn

Bonn Applicant *

Title

First Name

Last Name

Applicant Primary Email *

Must be an email address.

Applicant Position *

e.g. Lecturer, Biomedical Sciences

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Applicant Role *

Faculty *

Department or Research Centre (Institute)/ Hospital *

External Association *

Career stage *

A4. Collaboration

The project proposal is for a new or emerging research collaboration that has not yet received third party funding. *

☐ Yes

☐ No

A5. University of Melbourne Research Team

Please list any participants to be included on the grant application in addition to the UoM Lead PI above.

Name

Title

First Name

Last Name

Email

Must be an email address.

Please enter unimelb primary email address. You can check your primary email here: <https://sso.unimelb.edu.au/enduser/settings>

Faculty

Role

Career Stage

A6. University of Bonn Research Team

Please list any participants to be listed on the grant other than the Bonn lead PI above.

Name

Title

First Name

Last Name

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Email

Must be an email address.

University / Institution

Role

Career Stage

University / Institution / Faculty / Research Centre / Hospital

Organisation Name

Part B: Project Proposal

* indicates a required field

Project Title *

Start Date

End Date

Project Abstract (please use language accessible to a non-specialist reader) *

Word count:

Must be no more than 250 words.

Project Objectives *

Word count:

Must be no more than 250 words.

Project background and previous work as appropriate *

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Word count:

Must be no more than 500 words.

Research Approach and Methods *

Word count:

Must be no more than 500 words.

Specific outputs expected (e.g. publications, workshops, meetings, conferences, visits) *

Word count:

Must be no more than 250 words.

Explain how you will evaluate the success of your activity *

Word count:

Must be no more than 250 words.

Plans for future collaboration/funding *

Word count:

Must be no more than 150 words.

Anticipated schedule (If you wish to upload a diagram/timeline/GANTT chart, you may do so below.) *

Word count:

Must be no more than 150 words.

Visual representation of anticipated schedule:

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Attach a file:

Research Project Activity Type

Please select the Research Activity Type(s) that best relate to the proposed projects.

Pure basic research is experimental and theoretical work undertaken to acquire new knowledge without looking for long term benefits other than the advancement of knowledge.

Strategic basic research is experimental and theoretical work undertaken to acquire new knowledge directed into specified broad areas in the expectation of useful discoveries. It provides the broad base of knowledge necessary for the solution of recognised practical problems.

Applied research is original work undertaken primarily to acquire new knowledge with a specific application in view. It is undertaken either to determine possible uses for the findings of basic research or to determine new ways of achieving some specific and predetermined objectives.

Experimental research is developmental work, drawing on knowledge gained from research and practical experience and producing additional knowledge, which is directed to producing new products or processes or to improving existing products or processes.

Activity Type *

- ☐ Pure Basic Research
- ☐ Strategic Basic Research
- ☐ Applied Research
- ☐ Experimental Research

Equity, Diversity and Inclusion

Please discuss how your proposal supports this scheme's commitment to Equity, Diversity and Inclusion. Please do not include any demographic or personal information that could be used to identify team members. *

Word count:

Must be no more than 250 words.

Part C: Proposed Budget

* indicates a required field

General

Eligible costs:

- travel expenses (e.g. airfare, train, etc.)

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- accommodation
- per diems for faculty or full-time enrolled students/graduate researchers
- costs towards hosting a seminar, conference, workshop or exhibition
- no more than 20% of the total award may be used towards the research costs of the project, such as for consumables, shipping of samples between institutions, or costs for accessing physical/online resources not already available to the researchers
- **University of Bonn only:** student assistance from full-time enrolled students

Ineligible costs:

- salaries or salary supplementation
- scholarships for PhD candidates
- publication costs
- course/tuition fees
- honoraria
- conference attendance
- equipment

C1. Melbourne Budget

- Add or delete budget categories as needed by selecting +/- buttons.
- List individual budget items for each category in the central column, with their individual costs.
- Enter the overall cost for that category in the third column.

Budget Category	Itemised Budget	Category Total (AUD)
Travel		
Accommodation		
		Must be a dollar amount.

C2. Melbourne Budget Total

Total Amount Requested (AUD)

This number/amount is calculated.

C3. Bonn Budget

- Add or delete budget categories as needed by selecting +/- buttons.
- List individual budget items for each category in the central column, with their individual costs.
- Enter the overall cost for that category in the third column.

Budget Category	Itemised Budget	Category Total (EUR)
Travel		
Accommodation		

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C4. Bonn Budget Total

Total Amount Requested (EUR)

This number/amount is calculated.

C5. Other funding

Description of other funds secured or applied for overlapping projects. Please indicate if internal or external funding for this project has been received in the past and if so, provide the name and date of the award. *

Word count:

Must be no more than 150 words.

Part D: Principal Investigator CVs

* indicates a required field

D1. University of Melbourne

PRINCIPAL INVESTIGATOR CV (2-page maximum) *

Attach a file:

Additional Team Members' CVs (1 page maximum per person). Please upload Additional Team Member CVs together as ONE PDF file. *

Attach a file:

D2. University of Bonn

PRINCIPAL INVESTIGATOR CV (2-page maximum) *

Attach a file:

Additional Team Members' CVs (1 page maximum per person). Please upload Additional Team Member CVs together as ONE PDF file. *

Attach a file:

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Part E. Endorsement of the application

* indicates a required field

University of Melbourne

To obtain the UoM Head of Department's approval, please complete the Authority to Submit form and ask your Faculty Research Office to obtain HoD approval.

The form is available on the [scheme website](#).

Once the form is completed and signed, please attach the PDF copy below.

Authority to Submit form *

Attach a file:

Make sure that all sections are completed, all relevant boxes are ticked, and that the form is signed.

An Honorary Declaration is required for Honorary employees whose primary academic affiliation is the University of Melbourne. This should be provided using the declaration form provided on the [scheme website](#).

University of Melbourne - Honorary Declaration form (If applicable) *

Attach a file:

Please make sure that all sections in the form are completed, including signatures, and that all relevant boxes have been ticked.

Part F: Compliance and Regulatory Approvals

* indicates a required field

Fields of Research Codes (FoR)

Melbourne applicants can consult a full list of current FoR codes via the [Research Gateway](#). Please select **up to five** FoR codes that best describe the area(s) of research relevant to the proposed project. Use the 'Add More' button to add a row for each code. Please include a percentage for each code (**totalling 100% for all codes**). For example:

- 3001 - Agricultural biotechnology - 51%
- 3002 - Agricultural, land and farm management - 49%

FoR Codes

Select Code *

FoR Percentage %

Percentage *

Must be a number.

Must be a number between 1 and 100.

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Total FoR Percentage

Total FoR Percentage

This number/amount is calculated.
Total percentage must equal 100%.

Socio-Economic Objective Codes (SEO)

Melbourne applicants can consult a full list of current SEO codes via the [Research Gateway](#). Please select **up to five** SEO codes that best describe the objective(s) of research relevant to the proposed research project. Use the 'Add More' button to add a row for each code. Please include a percentage for each code (**totalling 100% for all codes**).

SEO Codes

Select Code *

SEO Percentage %

Percentage *

Must be a number.
Must be a number between 1 and 100.

Total SEO Percentage

Total SEO Percentage

This number/amount is calculated.
Total percentage must equal 100%.

Part G: Submission Instructions

Privacy Notice

The information in this form is being collected by Melbourne Research and Enterprise (MRE) on behalf of the University of Melbourne and on behalf of the International Office, University of Bonn. The information you provide is being collected in order to record administrative details of the applicant, and for assessment by selection committees from The University of Melbourne and the University of Bonn. The information will be used by authorised staff for the purpose for which it was collected, and will be protected against unauthorised access and use. The names of successful applicants and a summary of their projects may be published. If you do not provide all of the information requested on this form, your application may be deemed ineligible and removed from consideration by the committees.

The University of Melbourne is committed to protecting personal information provided by you in accordance with the Privacy and Data Protection Act 2014 (Vic). All information collected by the University is governed by the University's Privacy Policy. For further information about how the University deals with personal information, please refer to the University's [Privacy Policy](#) or contact the University's Privacy Officer at privacy-officer@unimelb.edu.au.

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Admin Use Only

This section is Admin Use Only

- ☐ Yes
- ☐ No

Cost Centre

Award Number

Proposal Number

Attachment uploaded

- ☐ Yes
- ☐ No

This research involves

This project involves a clinical trial

- ☐ Yes
- ☐ No

Approved to be included in the UoM successful applications library

- ☐ Yes
- ☐ No

Provide the reference number of the Conflict of interest management plan (if applicable)

Have you identified any actual, potential, or perceived conflicts of interest in undertaking this project in accordance with Managing Conflicts of Interest Policy (MPF1366)?

- ☐ Yes, a management plan is in place
- ☐ Yes, a management plan is not in place
- ☐ No

Currency

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Will this project require the procurement of new equipment valued over \$200K AUD?

- ☐ Yes
- ☐ No

As per the Procurement Policy (MPF1087)

Costing and Pricing

Attach a file:

Maximum file size limit: 75 MB.

Total Project Cost

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

Is there any UOM in-kind contribution captured in this award/agreement?

- ☐ Yes
- ☐ No

Is there any aspect of this project or its associated agreement that is or needs to be treated as confidential?

- ☐ Yes
- ☐ No

If a student is working on the project, will the result of the project form part of their Thesis or Student Project?

- ☐ Yes
- ☐ No