

2026 JSPS SmartyGrants Application Form

Form Preview

JSPS Open Partnership Joint Research Projects Application

* indicates a required field

IMPORTANT REMINDERS BEFORE YOU BEGIN:

The [JSPS Open Partnership Joint Research Projects Co-funding Scheme](#) supports international collaborative research between Japanese and overseas researchers, with funding provided by JSPS and matched by the overseas institution (i.e. The University of Melbourne).

- Please ensure you have read and understood the University of Melbourne's (UoM) [JSPS Co-Funding Guidelines](#), which outline the aims and conditions of this grant scheme including eligibility criteria.
- To be eligible, you must meet the minimum appointment requirements as outlined in UoM's JSPS Co-Funding Guidelines. Please review the requirements carefully and check with your Head of Department to ensure you are eligible.

Letter of Support: University of Melbourne PIs are required to provide their Japanese collaborator with a **Letter of Support**, which outlines UoM's commitment to the project. This Letter must be signed by both your Faculty/School and Chancellery. The purpose of submitting this SmartyGrants form is to generate the co-signed Letter of Support.

- Please use the [template](#) available on the RDS scheme webpage to prepare the Letter of Support.
- Ensure your Faculty/School/Department has signed the Letter of Support.
- Upload the signed Letter to this SmartyGrants form. The RDS team will arrange for the Letter to be co-signed by Chancellery when they receive your submission.
- A copy of the co-signed Letter will be returned to you via the email address you provide below.
- Forward the fully-signed Letter to your Japanese collaborator.

SmartyGrants 'Letter of Support' submissions must be received by **3:00pm, Monday 31 August 2026**. Completed applications to the JSPS scheme are due on **3 September 2026**. However, please be aware that your collaborating Japanese institution may have different internal deadlines for processing and approvals.

A1 . Administrative Summary

Applicant Name *

Title First Name Last Name

Please enter the HR system/legal first name and last name (not preferred name).

Primary UoM Email *

Please check your primary UoM email if unsure: <https://sso.unimelb.edu.au/enduser/settings>

Phone Number *

Must be an Australian phone number.

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Mobile preferred.

Please select your career stage *

- ☐ Within five years FTE of PhD conferral
☐ Within ten years FTE of PhD conferral
☐ More than ten years FTE of PhD conferral

Are you an eligible University of Melbourne honorary employee? *

- ☐ Yes ☐ No

Applicant Gender *

- ☐ Woman ☐ Man ☐ Non-binary/gender diverse ☐ Prefer not to say

Do you identify as Indigenous? *

Other:

Faculty/School *

Role *

The default Role for this scheme: Lead UoM Chief Investigator

Honorary Declaration Form *

Attach a file:

Please use the form template on the scheme website. This form must be signed by your Head of Department/School.

A2. Fields of Research Codes (FoR)

You may include **up to five** FoR codes that best describe your area(s) of research, as relevant to the nominated publication(s). Please include code, description, and percentage (**totalling 100% for all codes**), e.g.:

- 3001 - Agricultural biotechnology - 51%
- 3002 - Agricultural, land and farm management - 49%

FoR Code

Select a Code *

FoR Code %

Percentage *

Must be a number and between 1 and 100.

Total Percentage *

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This number/amount is calculated.
Total must be 100.

A3. Socio-Economic Objective Codes (SEO)

You may include **up to five** SEO codes that best describe your area(s) of research, as relevant to the proposed research project. Please include code, description, and percentage (**totalling 100% for all codes**).

SEO Code

Select a Code *

SEO Code %

Percentage *

Must be a number and between 1 and 100.

Total Percentage *

This number/amount is calculated.
Total must be 100.

Project Summary

* indicates a required field

B1. Proposed Project Details

Project Title *

Word count:

Must be no more than 10 words.

Start Date

The default Start Date for this scheme: 01/04/2027

End Date

The default End Date for this scheme: 31/03/2028

Total Amount Requested (Melbourne Applicant) *

Must be a dollar amount.

What is the total financial support you are requesting in this application (Melbourne portion)?

B2. Research Project Activity Type

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Pure basic research is experimental and theoretical work undertaken to acquire new knowledge without looking for long term benefits other than the advancement of knowledge.

Strategic basic research is experimental and theoretical work undertaken to acquire new knowledge directed into specified broad areas in the expectation of useful discoveries. It provides the broad base of knowledge necessary for the solution of recognised practical problems.

Applied research is original work undertaken primarily to acquire new knowledge with a specific application in view. It is undertaken either to determine possible uses for the findings of basic research or to determine new ways of achieving some specific and predetermined objectives.

Experimental development is systematic work, drawing on knowledge gained from research and practical experience and producing additional knowledge, which is directed to producing new products or processes or to improving existing products or processes.

Please select your Research Activity Type *

B3. Compliance and Regulatory Approvals

Are there specific biosecurity or ethics requirements for your project? *

- ☐ Yes ☐ No

Have you identified any actual, potential, or perceived conflicts of interest in undertaking this project in accordance with Managing Conflicts of Interest Policy (MPF1366)? *

- ☐ Yes, a management plan is in place
☐ Yes, a management plan is not in place
☐ No

Policy (MPF1366) can be found here: <https://policy.unimelb.edu.au/MPF1366/>

Provide the reference number of the Conflict of Interest Management Plan (if applicable)

This research involves *

B4. Letter of Support

UoM PIs are required to prepare a **Letter of Support** using the [template](#) provided. This Letter must be:

1. **Signed by your Head of Faculty/School**
2. **Submitted via SmartyGrants** (see below)
3. **Co-signed by Chancellery** (RDS will arrange this)
4. **Supplied to your Japanese collaborator to accompany the application to JSPS.**

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Once Chancellery has co-signed the Letter of Support, it will be emailed back to you by a member of the RDS team. It is your responsibility to ensure you forward the Letter of Support to your Japanese counterpart for submission by the JSPS due date.

Please upload the Letter of Support signed by your Faculty/School *

Attach a file:

Please ensure you have used the Letter of Support template on the RDS webpage for JSPS.

Declaration

* indicates a required field

Applicant Declaration

By submitting this application, I declare that the information I have given in this application is true to the best of my knowledge, and I understand that any offer of funding may be withdrawn if false information is given. *

☐ I agree

Privacy Collection Notice

Melbourne Research and Enterprise is collecting the information in this form to record administrative details of the applicant, and for assessment of the grant proposal by the relevant selection committees and personnel involved in the delivery of this funding program.

For further information about how the University manages personal information, and for details of how to make an enquiry, lodge a complaint, or to contact the University's Privacy and Data Protection Officer, please refer to our [Privacy webpage](#), view the [University's Privacy Policy](#) or contact privacy-officer@unimelb.edu.au.

Last updated 22/02/22.

Admin Use Only

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- ☐ Yes
- ☐ No

Admin Use Only - Cayuse Fields

Please do not complete this section.

Award Number

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Project Number**Attachment uploaded**

- ☐ Yes
☐ No

Cost Centre**Total Project Cost**

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

This project involves a clinical trial

- ☐ Yes
☐ No

Approved to be included in the UoM successful applications library

- ☐ Yes
☐ No

Is there any aspect of this project or its associated agreement that is or needs to be treated as confidential?

- ☐ Yes
☐ No

If a student is working on the project, will the result of the project form part of their Thesis or Student Project?

- ☐ Yes
☐ No

Currency**Will this project require the procurement of new equipment valued over \$200K AUD?**

- ☐ Yes
☐ No

As per the Procurement Policy (MPF1087)

Is there any UOM in-kind contribution captured in this award/agreement?

- ☐ Yes
☐ No