

## Australia-Germany Joint Research Cooperation Scheme (UA-DAAD) Application

\* indicates a required field

### IMPORTANT REMINDERS BEFORE YOU BEGIN:

The [Australia-Germany Joint Research Cooperation Scheme \(UA-DAAD\)](#) supports collaborative research between Australian and German researchers through reciprocal funding arrangements. Under this scheme, the German Academic Exchange Service (DAAD) provides funding for German researchers travelling to Australia, while University of Melbourne (UoM) provide funding for researchers travelling to Germany.

#### BEFORE YOU BEGIN

- Please ensure you have read and understood the information in the Scheme website and Scheme Guidelines, which outline the aims and conditions of this grant scheme including eligibility criteria.
- To be eligible, you must meet the minimum appointment requirements as outlined in the University of Melbourne's (UoM) Scheme website. Please review the requirements carefully and check with your Head of Department to ensure your eligibility.
- All UoM applications must be endorsed by the PI's Head of Department/School by completing and signing the relevant section of the Authority to Submit Form (formerly Faculty Certification Form).
- University of Melbourne PIs must attach the PDF of the Authority to Submit Form to this application.

#### Application process:

- All projects require **two parallel applications**:
- One submitted by the Australian Project Leader to their administering university; and
- One submitted by the German partner to the DAAD.
- The Australian and German applications must be aligned in content and submitted by the respective deadlines.
- Applications without a corresponding submission from the German partner will not be considered.

**Please note** that late or incomplete applications may not be accepted, and applicants should allow sufficient time to meet both UoM and DAAD requirements.

**Save as you go:** Manually save your work as you progress through the application.

**\*Fields with an asterisk are mandatory.**

### A1. Eligibility Checklist

Eligibility will be assessed in accordance with the scheme guidelines and must be met at the time of application and for the duration of the award.

**University of Melbourne  
Principal Investigator:**

I confirm that I am a University of Melbourne academic staff member (Level A6 or higher and 0.5 FTE or higher)

at the time of the application and for the duration of the award.

I am an honorary employee whose primary academic affiliation is the University of Melbourne and my primary employer has entered into an agreement with the University for the support of the Australian component of the collaborative activity.

I am an honorary employee who is otherwise unaffiliated (e.g. an emeritus professor) and am participating at my own expense.

**I confirm that I do not have outstanding Progress or Final Reports from any other University of Melbourne Researcher Development Scheme. \***

Yes

No

## A2. Principal Investigator - University of Melbourne

**UoM Applicant \***

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please enter the HR system/legal first name and last name (not preferred name).

**Primary Email (Please double check your primary UoM email by clicking on the hyperlink found on the right, under the text box.) \***

<https://sso.unimelb.edu.au/enduser/settings>

**Role in this project**

This question is read only

**Faculty/School \***

At The University of Melbourne, 'Internal Association' refers to Faculties and Graduate Schools.

**Please select your career stage \***

**Are you an eligible University of Melbourne honorary employee? \***

Yes

No

**Gender identification \***

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## Form Preview

**Do you identify as Indigenous? \***

An Honorary declaration is required for Honorary employees whose primary academic affiliation is the University of Melbourne. This should be provided using the declaration form provided on the [scheme website](#).

### **University of Melbourne - Honorary declaration form (If applicable)**

Attach a file:

Please make sure that all sections in the form are completed, including signatures, and that all relevant boxes have been ticked.

### **German Project Principal Investigator (External Applicant)**

**German Project PI Name \***

Title

First Name

Last Name

**German Project PI Email \***

Must be an email address.

**German Project PI Role**

This question is read only.

**German Project PI Organisation \***

Please select "Other" if organisation is not in the list.

**German Project PI Career Stage \***

**Organisation Name \***

Organisation Name

## **Part B: Proposal Overview**

\* indicates a required field

### **B1. Proposed Project Details**

**Title of joint research project \***

**Start Date \***

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## Form Preview

Must be a date.

### End Date \*

Must be a date.

## B2. UA-DAAD Application form

### UA Application Submission Number \*

Must be a number.

### Please attach your UA Application form, including all attachments, as a single PDF file. \*

Attach a file:

Maximum file size limit: 10MB

## B3. Endorsement of the application

To obtain the UoM Head of Department's approval, please complete the Authority to Submit Form and ask your Faculty Research Office to obtain HoD approval.

The form is available on the scheme website.

Once the form is completed and signed, please attach the PDF copy below.

### Authority to Submit Form \*

Attach a file:

Make sure that all sections are completed, all relevant boxes are ticked, and that the form is signed.

## B4. Research project activity type

Please select the Research Activity Type(s) that best relate to the proposed projects.

**Pure basic research** is experimental and theoretical work undertaken to acquire new knowledge without looking for long term benefits other than the advancement of knowledge.

**Strategic basic research** is experimental and theoretical work undertaken to acquire new knowledge directed into specified broad areas in the expectation of useful discoveries. It provides the broad base of knowledge necessary for the solution of recognised practical problems.

**Applied research** is original work undertaken primarily to acquire new knowledge with a specific application in view. It is undertaken either to determine possible uses for the findings of basic research or to determine new ways of achieving some specific and predetermined objectives.

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## Form Preview

**Experimental research** is developmental work, drawing on knowledge gained from research and practical experience and producing additional knowledge, which is directed to producing new products or processes or to improving existing products or processes.

### Activity Type

- Pure Basic Research
- Strategic Basic Research
- Applied Research
- Experimental Research
- Unknown

## B5. Compliance and Regulatory Approvals

**Are there specific biosecurity or ethics requirements for your project? \***

- Yes
- No

**Have you identified any actual, potential, or perceived conflicts of interest in undertaking this project in accordance with Managing Conflicts of Interest Policy (MPF1366)? \***

- Yes, a management plan is in place
- Yes, a management plan is not in place
- No

Respond on behalf of all members of the research team.

**Provide the reference number of the Conflict of Interest management plan (if applicable)**

## B6. Fields of Research Codes (FoR)

You may include **up to five** FoR codes that best describe your area(s) of research, as relevant to the nominated publication(s). Please include code, description, and percentage (**totalling 100% for all codes**), e.g.:

- 3001 - Agricultural biotechnology - 51%
- 3002 - Agricultural, land and farm management - 49%

FoR Code

Select a Code \*

FoR Code %

Percentage \*

Must be a number and between 1 and 100.

**Total Percentage \***

This number/amount is calculated.

## B7. Socio-Economic Objective Codes (SEO)

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## Form Preview

You may include **up to five** SEO codes that best describe your area(s) of research, as relevant to the proposed research project. Please include code, description, and percentage (**totalling 100% for all codes**).

SEO Code

Select a Code \*

SEO Code %

Percentage \*

Must be a number and between 1 and 100.

**Total Percentage \***

This number/amount is calculated.

## Part C: Proposed Budget

\* indicates a required field

### C1. UoM Budget

- Add or delete budget categories as needed by selecting +/- buttons.
- List individual budget items for each category in the central column, with their individual costs.
- Enter the overall cost for that category in the third column.

Year	Itemised Budget	Category Total (AUD)
		Must be a dollar amount.
2027	Economy class airfares	
2027	Living expenses	
2028	Economy class airfares	
2028	Living expenses	

### C2. Melbourne Budget Total

**Total Amount Requested (Melbourne Applicant) \***

This number/amount is calculated.

## Declaration

\* indicates a required field

### Applicant Declaration

**By submitting this application, I declare that the information I have given in this application is true to the best of my knowledge, and I understand that any offer of funding may be withdrawn if false information is given. \***

I agree

### Privacy Collection Notice

The information in this form is being collected by Research, Innovation and Commercialisation (RIC) on behalf of Chancellery Research and Enterprise (CRE), the University of Melbourne. The information you provide is being collected in order to record administrative details of the applicant, and for assessment by selection committees from The University of Melbourne and UA-DAAD. The information will be used by authorised staff for the purpose for which it was collected, and will be protected against unauthorised access and use. The names of successful applicants and a summary of their projects may be published. If you do not provide all of the information requested on this form, your application may be deemed ineligible and removed from consideration by the committees.

The University of Melbourne is committed to protecting personal information provided by you in accordance with the Privacy and Data Protection Act 2014 (Vic). All information collected by the University is governed by the University's Privacy Policy. For further information about how the University deals with personal information, please refer to the University's [Privacy Policy](#) or contact the University's Privacy Officer at [privacy-officer@unimelb.edu.au](mailto:privacy-officer@unimelb.edu.au).

### Admin Use Only

**This section is Admin Use Only**

- Yes  
 No

This question is read only.

### Admin Use Only - Applicants do not need to complete

The following section will be completed by the RDS team.

**Cost Centre**

**Award Number**

This question is read only.

**Project Number**

This question is read only.

**Attachment uploaded**

- Yes
- No

This question is read only.