

# 2024 Research Impetus Grants Application

## Form Preview

### Research Impetus Grants Application

\* indicates a required field

#### Information Before Completing the Grant Application

The Research Impetus Grants scheme aims to support early career researchers and mid-career researchers who have experienced significant career disruption to support them to regain their research momentum.

#### IMPORTANT REMINDERS BEFORE YOU BEGIN:

- Please ensure you have read and understood the Research Impetus Grants Scheme Guidelines and Supporting Documents or information on the scheme webpage.
- You must have the prior support of the School(s) or Department(s) you are applying to.
- Use the *Faculty Confirmation* form template available on the scheme website to secure certification.
- You will be required to upload the signed certification form into this application before submitting.
- A Themis Grant submission is required for all applicants.
- Incomplete applications will not be progressed for further assessment.
- Honorary staff are not eligible for this scheme.

**Save as you go:** Manually save your work as you progress through the application.

#### Part A1 . Administrative Summary

##### Applicant Details \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

##### Applicant Primary Phone Number \*

##### Applicant Primary Email \*

The following five questions relate to your personal background. This information is being collected for the purpose of future evaluation of this scheme against our strategic objectives, including equity and diversity objectives. If you do not feel comfortable disclosing the below personal information, you are welcome to select 'Prefer not to say'. Selecting 'Prefer not to say' will not impact the assessment of your application.

##### Applicant Gender \*

☐ Woman ☐ Man ☐ Prefer not to say ☐ Non-binary/gender diverse

Other

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There is an optional field to add self entered response.

### Applicant age range \*

- ☐ 15-24 years ☐ 25-34 years ☐ 35-44 years ☐ 45-54 years ☐ 55-64 years ☐ 65+ ☐ Prefer not to say

### Do you identify as Indigenous? \*

With regards to Australia, Indigenous refers to Aboriginal or Torres Strait Islander (First Nations) peoples. Otherwise, refer to the following United Nations Permanent Forum on Indigenous Issues paper on criteria of self-identification drawn from a number of international human rights documents: [https://www.un.org/esa/socdev/unpfi/documents/5session\\_factsheet1.pdf](https://www.un.org/esa/socdev/unpfi/documents/5session_factsheet1.pdf)

### How would you describe your cultural background \*

### Do you have current caring responsibilities for the following? \*

- ☐ Child(ren) ☐ Person(s) with disability/mental health condition/chronic health condition  
☐ Frail or aged person(s) ☐ None of the above ☐ Prefer not to say  
Other

## A2. Host Faculty

At The University of Melbourne, 'Faculty' refers to Faculties and Graduate Schools.

You may select more than one department only if this project is to be shared between departments. If so, you will need the permission of both department heads.

### Host Faculty \*

## A3. Faculty Confirmation

Applicants must attach a fully signed Faculty Confirmation form via the following template **(form available for download [here](#))**. The form should be signed by both the applicant and the nominated Faculty delegate and submit a [Themis Grant submission](#).

### Faculty Confirmation (PDF only) \*

Attach a file:

### Themis Submission Number \*

Must be a number.

This should be a 7 digit number, starting with a '2'.

## Part B: Education and Appointment Details's

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### B1. Applicant PhD award and employment status

**Date PhD awarded? \***

The date of the PhD award is the date of the official notification letter that the thesis has passed examination and all degree requirements have been met.

**During the proposed duration of the grant**

- ☐ I will have a minimum research allocation of 40% of my employment fraction.
- ☐ I will have less the 40% research allocation of my employment fraction.

### B2. Appointment Details

Current/ confirmed supervisor/ lab head	Start of current appointment	End of current appointment (if not continuing)	Current appointment type	Current employment type	Appointment level	Current FTE (must be 0.5 FTE minimum)
	For multiple appointments, please use the start date of the first	Must be a date.			Level A, B, C, etc.	Full time=100%; 4 days=80%; etc.

### B3. Workload allocation split

Please indicate your % split of your workload allocation.

(e.g. you may be 0.8 FTE with 100% research, so you would write 0% teaching, 100% research, 0% service within 0.8 FTE,)

Current percentage of Teaching time/allocation	Current percentage of research allocation	Current percentage of Service allocation
Must be a number.	must be 40% or more of workload allocation Must be a number.	Must be a number.

**Please briefly indicate how you will allocate time to the research activity outlined in this application, with consideration of your current workload and conditions of employment**

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Word count:  
Must be no more than 100 words.

Please provide a summary of the current research project you are employed on including the source of the funding; a description of the project and your role; and other funding that you may have to support this role (e.g. travel funds etc. that the research program already supports).

Word count:  
Must be no more than 200 words.

### Part C: Researcher Profile and Case for Support

\* indicates a required field

#### C1. Researcher focus

**Please provide an overview of your current research program. \***

Word count:  
Must be no more than 200 words.

#### Summary of disruption/s

**Applicants must provide a clear timeline of their working periods and interruptions periods. Please ensure the disruptions and time periods listed below are consistent with the Faculty confirmation form**

You must provide full details of each type of disruption, i.e. the details of exactly what you are requesting an consideration for. If discussing periods of employment or interruption, all dates must be supplied as well as the FTE (full-time equivalent).

**\* Use the career disruption calculator on our website ([HERE](#)) to calculate the total disruption days.**

Date disruption commenced	Date disruption concluded	Time fraction outside of research	Disruption type (refer to section 4.5 scheme guidelines)	Details of disruption if applicable	Total days	Effective Days
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Must be a date.	Must be a date.	Must be a number.	Career interruption/ s as outlined in section 4 of the Scheme Guidelines.		Must be a number.	Must be a number.

**Please upload a copy of your Research career disruptions calculator calculation here**

Attach a file:

### C2. Academic record and achievements prior to the disruption.

Please provide details of all research grants, project funding for research, researcher supports or other grants of support (external or internal) during the scheme disruption eligibility period (i.e., between 15 April 2019 and 15 April 2024).

The figure does not need to include any currently requested (not yet awarded) grants.

Funding Type	Funding Description	Start Date (MM/YYYY)	End date (MM/YYYY)	\$ awarded (total)
	e.g. Dr A Example, Proposal Title, UOM, ECR, #Grant ID, CIA 0.4FTE	e.g. May 2020 Must be a date.	e.g. December 2024 Must be a date.	Enter amount in Australian dollars Must be a dollar amount.
				\$

According to the information you have supplied in the table above, the total \$amount of research funding you received is calculated here.

Please review this figure and adjust the above table if necessary to ensure the correct number is shown.

#### Research funding relevant to eligibility window

\$

This number/amount is calculated.

### C3. Applicant Curriculum Vitae

Please upload your academic curriculum vitae (CV) (4-pages maximum, PDF format only).

#### As a guide, your CV may include:

- Full details of education, postgraduate training, present and past appointments.

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- Full details of current and previous employment ( Time period (Month/Year-Month/Year), length of employment (Month/Year) Employment Description, Employer, employment type (e.g., fixed-term; ongoing; casual etc) and Fractional Full time equivalent (FTE))
- Details of awards or prizes (include \$ amount where applicable).\*
- Summary of total publication metrics, including total number of publications, total citation counts, h-index, proportion in tier 1 journals, etc.
- Up to top 10 research publications
- Seminar/conference presentations (details of conference, indicate if invited talk, selected for oral or poster presentation).\*
- Details of any postgraduate and undergraduate teaching and supervision (including demonstrating, tutor roles or co-supervision of students).
- Leadership, administration and service activities relating to laboratory, departmental, faculty/school or institutional functions (including membership of societies and committees, peer review, conference organisation, school admin roles, or other activities).
- Community engagement activities.

### Attach your CV here (PDF format only) \*

Attach a file:

A maximum of 1 file may be attached in PDF format. No additional supporting documents (references, etc) will be considered as part of the assessment process. If any further information is needed you will be contacted.

## Part D: Research career trajectory

\* indicates a required field

### Prior to disruptions

Please summarise your top achievements and contributions to academic field and research career trajectory **prior to disruptions**, in the context of your opportunities and experiences at that time. (your summary should refer to your CV)

\*

Word count:

Must be no more than 300 words.

### After the disruptions

Describe your academic record and achievements (relative to opportunity), **after the disruption/s**, and explain how the disruption/s impeded your research outputs and career trajectory.

\*

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Word count:  
Must be no more than 300 words.

### Part E: Proposed Budget components

#### E1. Budget components

- To complete this section, refer to the Guidelines and consult the table in section 6, 'GRANT CATEGORIES'.
- Applicants can apply for relevant grant components to a maximum of \$50,000 grant per application.
- Use the drop-down option in the first column to indicate each category you apply for.
- Provide additional details for each category in the 'Description' column, with their individual costs.
- Enter the overall cost for that category in the third column.
- Only list items and their relevant details and costs. You can leave justifications to your project description.
- Indicate the proposed grant end date, which is the expected date when you will have used the funds.

Component grants for research support	Description	Total amount Requested for Category	Expenditure end date
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		e.g. \$2220	when they expect to have used the funds Must be a date.

This number is calculated from the totals for each budget category above.

#### Total Amount Requested (max \$50,000)

\$

This number/amount is calculated.

#### E2. Research plan and expected impact of funds

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Please include description of how the funds will positively impact or re-establish your research track record and career trajectory; and how the funds will contribute to research excellence in your discipline.

As part of this you can refer to how your Department or School will support you to undertake the proposed funded activities and/or provide workload adjustments, as confirmed in the Faculty Confirmation form.

Word count:

Must be no more than 500 words.

### Fringe Benefit Tax sum (estimated)

Please attach a copy of the FBT Estimator form via the following template ([Basic FBT calculator](#)).

#### Fringe Benefit Tax sum Calculation

Attach a file:

## Declaration

\* indicates a required field

### Applicant Declaration

**By submitting this application, I declare that the information I have given in this application is true to the best of my knowledge, and I understand that any offer of funding may be withdrawn if false information is given. \***

☐ I agree

### Privacy Collection Notice

Research, Innovation and Commercialisation is collecting the information in this form to record administrative details of the applicant, and for assessment of the grant proposal by the relevant selection committees and personnel involved in the delivery of this funding program.

For further information about how the University manages personal information, and for details of how to make an enquiry, lodge a complaint, or to contact the University's Privacy and Data Protection Officer, please refer to our [Privacy webpage](#), view the [University's Privacy Policy](#) or contact [privacy-officer@unimelb.edu.au](mailto:privacy-officer@unimelb.edu.au).

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